

Program Orientation**Required Orientation for all new participants****When:** September 6, 2016 from 5:00-6:00 p.m.**Where:** Cascadia Tech Academy
12200 NE 28th Street,

Personal Information: Last _____ First _____ M.I. _____

Permanent Address _____ City _____ State _____ Zip _____

Work Phone _____ Home Phone _____ E-Mail _____

2016 - 2017 Classes

Year 1 Students	Year 2 and 3 Students	Summer Offerings
<p>All first year classes are on Thursday evening 5:30 – 8:30 pm</p> <p>___ Elements of Teaching / CTE 101 (Register by 9/1) 48 clock hours: \$480 Sept. 8, 15, 22, 29 Oct. 6, 13, 20, 27 Nov. 3, 10 Dec. 1, 8 Jan. 12 Feb. 2 Mar. 2 Apr. 13</p> <p>___ Practicum I / CTE 102 (Register by 11/10) 12 clock hours: \$440 Includes General Safety & Industrial Hygiene as well as minimum of 40 teaching hours Nov. 17 Jan. 19 Mar. 9 May 4</p>	<p>All second and third year classes are on Tuesday evening 5:30 – 8:30 pm</p> <p>___ Coordination Techniques / CTE 301 (Register by 9/6) 30 clock hours: \$300 Sept. 13, 20, 27, Oct. 4, 11, 18, 25, Nov. 1, 8, 15</p> <p>___ Student Leadership / CTE 302 (Register by 11/22) 30 clock hours: \$300 Nov. 29, Dec. 6, 13, Jan. 10, 17, 24, 31, Feb. 7, 14, 21</p> <p>___ History & Philosophy of CTE / CTE 303 (Register by 2/21) 30 clock hours: \$300 Feb. 28, Mar. 7, 14, 21, 28, Apr. 11, 18, 25, May 2, 9</p> <p>___ Portfolio Presentation (Completers only) May 23</p>	<p>Coordination Techniques / CTE 301 30 clock hours: \$300 Dates TBD</p> <p>Student Personal Development and Leadership / CTE 302 30 clock hours: \$300 Dates TBD</p> <p style="text-align: center;"><u>Self-Study</u></p> <p>___ General Safety & Industrial Hygiene / CTE 103 \$35</p>

We accept payments by cash or check only. **Make checks payable to:** Cascadia Tech Academy. Please specify the name of the class you are paying for on your check. **Address envelopes:** Cascadia Tech Academy, Attention Melanie Kohler, 12200 NE 28th Street, Vancouver, WA 98682. If paying with a purchase order, please attach purchase order. Purchase order # _____

READ AND SIGN FORM:

Registration Deadline:

- One week (7 days) prior to the start of each course
- Registrations after deadline will be added to a waitlist and added only if space is available
- Registration for each course obligates you for full payment of tuition for that course
- No charge cancellation before the 2nd meeting of the course
- Cancellations or changes after the second meeting are subject to a \$10 processing fee
- Refunds may take four to six weeks
- No refunds after the 3rd evening of the course and candidates who have not paid their balance in full for the course will be dropped from the program and will forfeit any and all tuition fees paid to date

I understand if I am unable to complete the course, it is my responsibility to notify Cascadia Tech Academy immediately in writing to withdraw from a course. Submission of this registration form obligates me for payment of tuition and fees at time of registration for each course.

Signature: _____ Today's Date: _____

CTE Plan 2 Teacher Candidate Requirements

All Career and Technical Education (CTE) teacher candidates with business and industry experience entering the CTE Teacher Preparation Program must meet all requirements listed below before the candidate is eligible to apply for and receive a Washington State CTE Teaching Certificate from the Office of the Washington State Superintendent of Public Instruction.

<p>Occupational Experience (WAC 181-77-041)</p>	<p>CTE Teacher Candidates must provide evidence of a minimum of 6,000 hours of work experience in the field in which they want to teach. One year must have been within the last six years.</p>
<p>Required Classes/Indicators (WAC 181-77)</p>	<p>The CTE Teacher Candidate must complete the required classes as defined in WAC 181-77. The classes must be taken from a State Board of Education approved provider.</p> <p>The required classes are...</p> <ul style="list-style-type: none"> - Elements of Teaching - Practicum - Abuse Issues - Advanced Instructional Techniques - Curriculum Design and Course Organization - School Law - Coordination Techniques - Student Personal Development & Leadership - Philosophy and History of Career and Technical Education - General Safety and Industrial Hygiene
<p>Basic Academic Skills Assessment (RCW 28A.410)</p>	<p>CTE Teacher Candidates must be competent in basic skills in communication, reading, and computation and demonstrate one of the following options.</p> <ol style="list-style-type: none"> 1. Pass basic-skills assessment as identified by the provider. 2. Completion of a baccalaureate or graduate degree. 3. Completion 100 level or above course work in communications, reading, computation.
<p>Fingerprinting & Background Check (RCW 28A.410)</p>	<p>Washington State law requires that any CTE teacher candidate that does not hold a valid Washington teaching certificate must be fingerprinted for a state and national background check.</p>
<p>Good Character & Personal Fitness Supplement (WAC 181-79A-155)</p>	<p>CTE Teacher Candidates that do not have a valid Washington State teacher's, administrator's, educational staff associate's, or career and technical education certificate, must give evidence of good moral character and personal fitness. Candidates must complete the <i>Character and Fitness Supplement Form</i>.</p>

Southwest WA CTE Teacher Certification Consortium

Cascadia Tech Academy

2016-2017 Class Schedules

Class	Dates	Times	Cost	Clock Hours
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YEAR 1

Elements of Teaching (Thursdays)	Sept. 8, 15, 22, 29 Oct. 6, 13, 20, 27 Nov. 3, 10, Dec. 1, 8 Jan. 12 Feb. 2, Mar. 2 Apr. 13	5:30-8:30 PM	\$480	48 Hours
Practicum (Thursdays) Includes : General Safety and Industrial Hygiene taught within course	Nov. 17 Jan. 19 Mar. 9 May 4	5:30-8:30 PM	\$440	12 Hours (includes 40 hours of teaching)

YEAR 2 and 3

Coordination Techniques (Tuesdays)	Sept. 13, 20, 27 Oct. 4, 11, 18, 25 Nov. 1, 8, 15	5:30-8:30 PM	\$300	30 Hours
Student Leadership (Tuesdays)	Nov. 29 Dec. 6, 13 Jan. 10, 17, 24, 31 Feb. 7, 14, 21	5:30 - 8:30 PM	\$300	30 Hours
History & Philosophy of CTE (Tuesdays)	Feb. 28 Mar. 7, 14, 21, 28 Apr. 11, 18, 25 May 2, 9	5:30 - 8:30 PM	\$300	30 Hours
Portfolio Presentation *completers only	May 23	5:30 PM	No Cost	

SELF STUDY CLASS

General Safety and Industrial Hygiene	Materials Available at Skills Center	Self-Study	\$35	
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SUMMER COURSES

Coordination Techniques	TBD	TBD	\$300	30 hours
Student Leadership and Personal Development	TBD	TBD	\$300	30 hours

COURSES TO BE OFFERED 2017-18

Advanced Instruction Techniques	TBD	TBD	\$300	30 Hours
Curriculum Design and Course Organization	TBD	TBD	\$300	30 Hours
School Law & Issues of Abuse	TBD	TBD	\$300	30 Hours

The registration deadline for each class is one week (7 days) prior to the class. Any registrations after the deadline will be added to a waitlist and will be added only if space is available. If there are not enough participants, the course will be cancelled and the participants notified.

Class Descriptions

Southwest Washington Career and Technical Teacher Certification Consortium

These courses and the accompanying clock hours meet the requirements for Washington State Vocational Initial Certification, as required by the state of Washington, on the basis of business and industry work (**WAC 181-77-041**). They are taught by certified classroom instructors.

Elements of Teaching: CTE 101

Learn to implement effective classroom management strategies that meet the diverse needs of students. Lesson planning skills, methods of discipline and record keeping to meet state regulations will be covered in this course.

Practicum: CTE 102

Learn to address the diverse needs of students, considering cultural and linguistic considerations: learning disabilities, visual and perceptual difficulties, special physical and mental challenges, academic abilities and talents, social situation and background. Develop skills in using effective verbal, nonverbal and media communications for fostering active inquiry, collaboration, and supportive interactions in the classroom. Students will complete a self-assessment of instructional practices, develop a Professional Growth Plan, and create a portfolio as evidence of their learning.

General Safety and Industrial Hygiene: CTE 103

The purpose of this class is for participants to understand the common causes of accidents in order to reduce or eliminate accidents in shops, labs, classrooms, and worksites. Participants will understand and follow state and federal laws related to workers (students) safety and develop safety lesson plans related to the participant's specific CTE class.

Advanced Instructional Techniques: CTE 201

Provides participants with more advanced research based instructional strategies and classroom management techniques. The course is designed to expand the educator's understanding of teaching, learning, assessment and engagement. It will provide further techniques to foster a positive classroom environment, including corrective, supportive and preventive strategies.

Curriculum Design and Course Organization: CTE 202

Develop a curriculum for your course, aligned with the EALR benchmarks, which reflects the vision/mission, outcomes and competencies, including safety and healthy practices and work-based opportunities, within the learning environment.

School Law & Issues of Abuse: CTE 203

Understand the necessity of awareness of legal issues as they pertain to the classroom including: the process where student discipline is involved; resolution of sexual harassment situations; The RCW, WAC, District Administrative Code, as governed by Washington law; copyright law as it applies to use of media and internet; and insurance issues.

Learn to recognize the signs of abuse. Understand the legal responsibilities for reporting abuse and making referrals to CPS. Determine the teacher's role in providing assistance to students who are victims of abuse and/or are abusing substances. Develop an awareness of enabling and co-dependency.

Coordination Techniques: CTE 301

Develop a philosophy of work-based learning. Gain an understanding of federal and state labor and industry relations. Learn how to utilize and share community resources. Learn methods of marketing, developing, implementing and managing Work-Based Learning programs.

Student Personal Development and Leadership: CTE 302

Apply cooperative learning, multiple intelligence knowledge, learning style knowledge and teamwork in the teaching of personal development lessons within the classroom and assess the results in terms of student learning. Compose a philosophy of personal development instruction/integration within classrooms.

History and Philosophy of Career and Technical Education: CTE 303

Examine the history of vocational education in Washington State. Understand how vocational education is funded at local, state and federal levels. Discuss current trends, issues and laws pertaining to vocational education. Learn to use research tools to create a marketing plan and explore career opportunities. Design student competency certificates. Discover ways to establish articulation agreements with local colleges.