

August 2011

Dear Parent or Guardian,

Safety is one of our district's top priorities and to help safeguard our school community, we've taken a couple of important steps that I want to share with you.

Over the summer, the district enhanced its policies and procedures on bullying and harassment. The revised policy and new procedure can be found on our district's website, <http://www.evergreenps.org>, for your review under policy 3207 and procedure 3207P.

Our district is now using SafeSchools Alert, a tip reporting service that allows students, staff, and parents to submit safety concerns to our administration five different ways:

1. **Phone:** 1-855-4ALERT1, ext. 1002
2. **Text:** Text #1002 @tip + your tip to (513) 655-7173
3. **Email:** tips@egreen-wa.safeschoolsalert.com
4. **Web:** egreen-wa.safeschoolsalert.com
5. **In Person:** by talking to any school district employee

You and your child can easily report tips on bullying, harassment, drugs, vandalism or any safety issue you're concerned about through SafeSchools Alert. When you submit a tip, be sure to use our district's identification code: 1002 in your communication.

Every tip SafeSchools Alert receives about our district is immediately logged in the system and your student's building administration is notified so that they can investigate and take appropriate action. Tips may also be submitted anonymously if you prefer.

Each building has designated a person to receive concerns of students receiving harassment, intimidation or bullying. The building contact can be reached by contacting your school's main office. The district has also appointed a compliance officer to oversee district's response to harassment, intimidation and bullying. If you have any general questions about the district's policy or procedure, please contact our risk manager, Scott Deutsch, at (360) 604-4049 or scott.deutsch@evergreenps.org.

Together, using SafeSchools Alert, we can make our district a safer place to work and learn! Thanks in advance for your support.

Sincerely,



Superintendent